



CHRIST CLASSICAL ACADEMY

Instructions for Field Trip Drivers & Chaperones

Field Trips are an integral part of the "Hands-On" learning process here at Christ Classical Academy. Your child must have a field trip permission form on file before participating in any field trips. Children will be transported on field trips by privately owned vehicles. Parents will be asked to serve as chaperones and/or drivers. One adult will be placed with every six children. Every driver must have a current CCA Volunteer Driver Form on file before transporting students.

Procedures for Drivers and Chaperones:

- 1) Drivers and chaperones will meet as a group before leaving the school on a trip.
- 2) You will be assigned a specific group of children to ride with or drive. These children are under your authority and are your responsibility the entirety of the trip.
- 3) No child under 100 pounds may sit in an air bag equipped seat. One child per seatbelt in the vehicle. Do not "double up" children in seatbelts.
- 4) The driver/chaperone should make sure every child is seated and secured before entering themselves. Upon arrival at the event or the return to school, the children should wait inside the car until you or another adult is outside the vehicle and ready to receive them.
- 5) Children are expected to behave in the car en route to the event. Classroom behavior standards apply in your car as well as inside one of our classrooms. You have the authority, our expectation, and our blessing to require the children to behave. They should be seated and not talking above a normal speaking voice inside the car.
- 6) Children are not allowed to take electronic gear on field trips (Walkman, Gameboy, etc...).
- 7) In order to be considerate of all families represented at CCA, classical music should be played on the radio/tape/CD player or nothing at all. No movies, please.
- 8) Upon arrival at the field trip site, the group of students should remain with their chaperone the entire time. Should group reconvene and be seated in an auditorium or arena, the chaperone should be seated with his or her group.
- 9) Behavioral standards at the event site should mirror our expectations in the classroom. Students should show respect and honor to other classmates, the audience, performers, and you. We expect to ask only once for a behavior to cease before the student complies. We expect CCA students to act with impeccable dignity and manners, doing only what would be pleasing to God.
- 10) Leaving the event should ideally be a reversal of the entry. The students should sit in the same seats on returning to the school as they did on arrival to the event.
- 11) Please use the predetermined route in going to the event as well as on the return. We ask that you not "run errands" when driving for the school. It is important to us to have the children in the class to arrive back at relatively the same time.
- 12) Please stay with the students until the teacher arrives back at the classroom and do not allow the children to enter the classroom unsupervised until he or she is present.

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