



CCA School Board Meeting

May 18, 2017

Meeting began at 6:38 a.m.

Members/Staff present: Ivy Miles, Carl Moore, Jerry Peacock, Daniel Yang, J.D. Sheets, Cathy Cushing, Hope Carrasquilla, Liz Stevens, Megan Rubottom, Paul Shackelford and Lee Smith

New roles: Cathy Cushing is the new teacher liaison and Meagan Rubottom will replace Paul Shackelford as the accountant for the school.

Minutes: Minutes from the April meeting were approved.

Budget Review: While Gladiator Challenge did not bring in as many donations as it had in previous years, overall donations are still approximately where they were last year taking into account Dine through Time and other fundraising efforts. Parent Jeremy Parker attended the meeting and spoke about potential challenges regarding fundraising with the Gladiator Challenges and Dine through Time next year.

Fundraising Committee: There was a suggestion to have a single fundraising committee instead of small committees overseeing individual events. The board unanimously approved a single fundraising committee for next year.

Building improvements: There are minor improvements to be made to our current building (certain areas of flooring and roofing).

Tuition: The board discussed how to address tuition in arrears. Rubottom will continue the practice of emailing families in arrears, and Sheets will continue speaking with families who are in arrears. Families in arrears may not reenroll unless they are current on all financial obligations for the prior school year.

Enrollment: Enrollment for next year is around 200. We are ahead of last year's enrollment pace.

Kindergarten: Sheets plans on having two kindergarten classes. He is developing a plan for space and will also explore hiring a second teacher aide.

Faculty: Sheets is conducting interviews for open faculty positions. We have had several applicants.

Head of School Role: Sheets will focus on his classes for the remainder of the school year. Peacock will assist with leasing issues and Miles will assist with any personnel issues that arise.

Lower Campus Lease: We discussed next year's lease and negotiations with the church. The lease is a 1 year lease with a 1 year option to renew. Sheets and Peacock will review the lease. The church will also be remodeling the bathrooms in the church.

Graduations: We have two graduations next Friday – kindergarten graduation and senior graduation. We also have eighth grade promotion. Board members are encouraged to attend the ceremonies.

Sixth Grade: We discussed sixth grade moving to upper school campus. It makes sense because they are part of the logic school and there is more room for the grade at the upper school campus.

Faculty/Board Mixer: We would like to have a gathering where we mix teachers and board members.

New Board Members: We have capacity to bring on two additional board members and discussed possible candidates.

Meeting adjourned at 8:10 a.m.