

Christ Classical Academy Board of Directors Meeting Minutes

August 12, 2021

Attendance: Justin Hughes, Head of School; Tony Cortese, Chair; Amanda Allen, Secretary; Jennifer Lynes; Greg Gardner

Attended via telephone conference: Jim Wacksman; Lance Olimb;

Absent: Molly Kellogg-Schmauch; Jon Hall

Call to Order: The meeting was called to order and opened with prayer by Tony Cortese.

Agenda Items:

- 1) Previous meeting minutes were approved.
- 2) Administrative Report
 - a) Enrollment
 - i) Currently at 190; 165 k-8 and 28 in preschool
 - ii) Staffing updates:
 - (1) Kimberly Edwards, bookkeeper
 - (2) Charlotte Marchant, Office Manager
 - (3) Jordan Douglas, 2 day a week receptionist
 - (4) Cathy Cushing, Director of Instruction
 - (5) Richard Lynes, Director of Facilities
 - (6) Meredith Schaefer, Director of Admissions
 - b) Covid Coordinator: Tara Gardner
 - c) PTO President: position still vacant, Board members will reach out
 - d) I9 Aftercare 3:15-6pm
 - e) Meet the teacher: 2 time slots because of parking limitations
 - f) School Calendar- moving spring break to align with Leon County APPROVED
- 3) Board Business
 - a) Covid committee presented 3 plans to the Board; Board approves the "Parental Choice" plan
 - b) Board emailed Justin Hughes an evaluation as Head of School and will provide a contract for next year.

Closing: Amanda Allen

The Board will meet on September 16th, location and time to be determined.

Meeting adjourned.

Minutes: Amanda Allen, Secretary.