

Christ Classical Academy
Teacher Aide and Substitute Job Description

Job Purpose

The role of the Teacher Aide is crucial to the execution of the school's mission. The aide works to support outstanding classrooms teachers and has the opportunity to participate in enriching learning experiences in the context of a classical and Christian school.

The Teacher Aide serves as substitute teacher for both planned and unplanned teacher absences.

This role will be 30-40 hours weekly during the academic calendar.

General Duties:

- Assist classroom teachers in executing daily classroom activities
- Assist classroom teachers in maintaining a healthy, respectful classroom environment that promotes the virtuous pursuit of knowledge and truth
- Support classroom teachers in delivering lessons by preparing materials, making copies, or grading
- Monitor students at lunch and recess
- Grade homework and check student work
- Model the qualities and attitude of a humble, lifelong learner
- Execute special duties during non-academic times of the school day like morning drop-off or afternoon pick-up

Requirements:

- Agree to the Christ Classical statement of faith
- High school diploma
- Pastor's reference form