

Christ Classical Academy Board of Directors Meeting Minutes

Meeting at Christ Classical Academy

October 27, 2023

Attendance: [REDACTED]
[REDACTED]

Attended via Teleconference: N/A

Absent: [REDACTED]

Call to Order: The meeting was called to order and opened with prayer by [REDACTED]

Agenda Items:

1) **Old Business**

a) Approved the prior September meeting minutes.

2) **Finance Update**

a) Review of Proposed Tuition Rates for 24/25

b) Board approved the proposed increase in tuition for the 24/25 school year (\$9,400 for K-12)

c) Board reviewed and approved the proposed preschool budget

d) Reviewed the final 22/23 budget to actual comparison. There was a significant budget overage, including in the Payroll line item.

Action Item: [REDACTED] to provide the Board a more detailed explanation of the significant payroll overage.

e) Board reviewed the YTD 23/24 Budget to Actual comparison. [REDACTED] provided explanations for account categories that were more than 25% to the budgeted amount.

f) School administration is working on drafting financial policies & procedures in alignment with the applicable ACSI domains.

3) **Parent-Wide Survey**

a) ACSI has a tool & survey to facilitate

b) This would meet an ACSI requirement

c) Associated cost is ~\$900

d) Board approved using this tool to facilitate the survey in early November

4) **Facility Committee Report**

a) Review recommendations from Committee for long-term facilities proposal

b) Review of short-term facilities proposal

c) Another update to be provided at the December Board meeting

5) **HSEC Update *Closed Session***

The next Board meeting is Friday, December 8th at 3:30pm at CCA.

Meeting adjourned.

Minutes: [REDACTED], Secretary