

Christ Classical Academy Board of Directors Meeting Minutes

Meeting at Christ Classical Academy

December 8, 2023

Attendance: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Attended via Teleconference: N/A

Absent: N/A

Call to Order: The meeting was called to order and opened with prayer by [REDACTED].

Agenda Items:

1) **Old Business**

a) Approved the October meeting minutes.

2) **Finance Update**

a) **Action Item: The Board approved the proposed budget for the 24 / 25 school year, allowing for any necessary adjustments in the coming months.**

b) The enrollment assumption within the budget reflects administration's analysis of reasonable additions to specific grades, aiming for ~16 per class for grades that have two sections.

c) [REDACTED] has included within the 24 / 25 budget a salary for a new fundraising-related development director.

d) **Action Item: Board would like [REDACTED] to provide a proposal for the new development director position, including related cost, objectives, fundraising milestones, etc.**

e) Board recommends one of the 2024 summer campus improvement projects being to create additional parking in the back field area.

f) [REDACTED] reviewed significant variances in the budget for the current 23 / 24 school year and provided explanations related to significant variances.

3) **Marketing / Enrollment Update**

a) **Action Item: Board would like to see fundraising goals, efforts toward onboarding students from non-classical backgrounds, etc. within school marketing materials, potentially at the State of the School.**

b) [REDACTED] has prepared an annual campaign fund booklet to share at the State of the School.

c) A new "palm card" school market material has been created to distribute to local churches & preschools, hopefully before the end of the calendar year, by [REDACTED].

d) Board also suggests putting together an annual school marketing book to go to all past donors; should include facts about growth, happenings at the school, what's on the horizon for the school, etc.

4) **Rhetoric Update**

- a) [REDACTED] anticipates all current 9th graders (11) will return for the 24 / 25 school year
- b) [REDACTED] is researching dual enrollment, CLEP, etc. options for rhetoric school; would like to research dual enrollment providers within the State of Florida
- c) [REDACTED] provided an overview of the topics discussed at the rhetoric school preview day for currently enrolled students (all logic families were invited to attend)
- d) **Action Item: Board would like [REDACTED] to provide more information about the other facets of the rhetoric school experience / offerings (e.g., sports, clubs, etc.) & related plans for the future.**
- e) Board recommends starting preview / shadow days for 6th / 7th graders early enough in the year since most students make decisions about school by January.

5) **Facility Options**

- a) [REDACTED] presented a proposed classroom map for the 24 / 25 school year, but no options for the 25 / 26 school year.

6) **BSEC Update**

- a) [REDACTED] would like to send a Board survey to the school families in early spring.
- b) Committee has been meeting with interested Board candidates and will aim to add new members by January / February.

7) **HSEC Update *Closed Session***

- a) Mid-year HOS evaluation, based on job description, was sent to and reviewed with [REDACTED].

8) **Facilities Committee *Closed Session***

- a) Committee provided an update on permanent facility options.

The next Board meeting is February 9 at 8am at Proper Wealth.

Meeting adjourned.

Minutes: [REDACTED], Secretary