

Christ Classical Academy Board of Directors Meeting Minutes

Meeting at Christ Classical Academy

July 20, 2023

Attendance: [REDACTED]

Attended via Teleconference: N/A

Absent: [REDACTED]

Call to Order: The meeting was called to order and opened with prayer by [REDACTED].

Agenda Items:Bo

1) **Old Business**

a) Approved May's meeting minutes. The Board did not hold a formal meeting in June.

2) **Administrator's Report**

a) Closeout of 22/23 Budget

1. **Action Item – [REDACTED] to provide Board an explanation of overages related to Total Payroll Expenses and Faculty Scholarships**

b) Review of Updated 23/24 Budget

1. Need to include following items in the budget: campus security enhancements, part-time marketing, increased faculty scholarships given HB1 funding

2. **Action Item – Administration to compile a cash flow projection given the new HB1 funding schedule**

3. Board approves administration offering a 5% discount to any families that will pay the remaining portion of tuition in full (after any scholarships are accounted for) by 8/31/2023.

4. Board approves 23/24 budget with the discussed updates.

c) Summer Projects Budget Update

1. [REDACTED] to evaluate alternative gate options for entrance to the Kindergarten and portables area / playground.

2. Administration is not going to pursue deck expansion but just going to do repair / painting of decking.

d) Security Update

1. **Action Item – Administration to publicize to families all the increased measures / investments in the school. [REDACTED] anticipates being able to have most of the security property improvements implemented by the beginning of the school year.**

2. Board approves spending for the security enhancements proposal.

e) Results of School's 22/23 Standardized Testing

1. No immediate concerns looking at this past year's results; will use this year as a benchmark for evaluating the testing results in 23/24.
- f) Enrollment Update
 1. **Action Item** – ██████ **to provide an updated enrollment overview with breakout of new and returning students and retention rate.**
- 3) **Board Subcommittee Updates**
 - a) Facilities Update
 1. Discussion of hiring an architect to evaluate the Wildwood property was brought up, but this topic will be discussed further by the committee before taking any action.
 - b) Accreditation Update
 1. School will pause on ACCS accreditation given the requirement to have a 10th grade in place, but school will now pursue ACSI accreditation. ██████ and ██████ will be co-leading this effort.
 - c) HSEC Update
 1. Discussed ██████ contract for the upcoming year
 2. Will be working on coming up with a related communication plan
 - d) BSEC Update
 1. Consider another yearly parent survey around mid-October
 - e) Finance Committee Update
 1. Proposing to add ██████ and ██████ to the committee. Board approved.
 - f) Facility Update
 1. Committee will have first meeting next week.

The next Board meeting is Friday, September 8th at 4pm.

Meeting adjourned.

Minutes: ██████, Secretary